



CITY OF CEDAR PARK
450 Cypress Creek Rd, Bldg 2.
Cedar Park, TX 78613

Accounts, Billing and Change of Service (512) 401-5300
Field Operations (512) 401-5550

TERMS OF ISSUANCE - TEMPORARY FIRE HYDRANT METERS

Each of the following is required to obtain a temporary fire hydrant meter:

1. A completed application that includes billing name, address, contact person and phone numbers, and a \$700 meter deposit paid to the City of Cedar Park.
2. 2" gate valve – The fire hydrant water service shall be opened and closed using the 2" gate valve for use during any work day. A reducer is needed to reduce from the 3" meter to the 2" gate valve. The reducer threads should be 2 ½" fire hydrant thread to 2" pipe thread. **The fire hydrant will be opened once at the beginning of the workday and will be shut off after use at the end of the work day. Only a spanner wrench/fire hydrant wrench will be used.** The fire hydrant will be **CLOSED** slowly to prevent water hammer.
3. 2" double check valve and support bracket – This DCV valve is needed to prevent contamination of the City's water supply. **If the water truck is equipped with an air gap, a double check valve assembly is still required.** The City will require the DCV to be tested upon installation and submit results within 10 days to Pretreatment Department or Utility Billing Department. **The City is not responsible for the backflow preventer when attached to the meter or when the meter is removed from hydrant.**
4. The fire hydrant meter **will not be set** until the gate valve and the double check valve are present at the fire hydrant site.
5. The City will lock the fire hydrant meter to the hydrant. If the meter needs to be relocated to another hydrant, the customer will pay a \$50 fee in advance (to the Utility Billing Department) each time the meter is relocated.
6. The fire hydrant meter is used to provide water service for construction purposes only; domestic use of water may not be taken from a fire hydrant meter.
7. The following City of Cedar Park ordinance should be complied with at all times:
#CO-02-04-25-9.A. Article 11.900, Section 11.901-11.913 and 18.09.000.
8. Failure to comply with any of the requirements listed will result in the loss of deposit and the meter will be removed from the hydrant. The customer will be responsible for all damages to the meters, well as lost or stolen meters. Lost or stolen meters (even by a third party) will result in total deposit forfeiture.
9. When the fire hydrant meter is no longer needed, a **written request** must be given to the Utility Billing Department to have the meter removed and the account closed.
10. The **fire hydrant** and **fire hydrant meter** will be inspected for any damages before proceeding to issue a credit to the account.

Company Representative Signature

Company Name

Date

Representative Printed Name